



The State of New Hampshire
Department of Environmental Services



Robert R. Scott, Commissioner

January 7, 2019

JOHN Q PUBLIC
1 MAIN ST
CONCORD NH 03301

Re: Notice of Incomplete Wetlands Dredge and Fill Permit Application (RSA 482-A)
NHDES File Number: 2020-0XXXX
Subject Property: 100 SOUTH STREET, BEDFORD, Tax Map #01, Lot #001

Dear Mr. Public:

The New Hampshire Department of Environmental Services (NHDES) received a standard dredge and fill application and supporting materials on **January 2, 2020** for the property referenced above. We have reviewed your application package in accordance with RSA 482-A:3, XIV. Your application package did not include the minimum elements required for NHDES to begin technical review. The item(s) below is/are missing from your application:

- Application Form (with owner's and town clerk's signatures)
 - Section 1 – Concurrent Processing
 - Section 2 – Required Planning for All Projects
 - Section 3 – Project Description
 - Section 4 – Project Location
 - Section 5 – Applicant Information
 - Section 6 – Authorized Agent Information
 - Section 7 – Property Owner Information
 - Section 8 – Resource-Specific Criteria
 - Section 9 – Avoidance and Minimization
 - Section 10 – Mitigation Requirement
 - Section 11 – Comp. Mitigation Requirements
 - Section 12 – Impact Area
 - Section 13 – Application Fee
 - Section 14 – Project Classification
 - Section 15 – Meets Env-Wt 307
 - Section 16 – Required Certifications
 - Section 17 – Required Signatures
 - Property Owner Signature
 - Agent Signature
 - Applicant Signature (different from owner)
 - Section 18 – Town/City Clerk Signature
- US Army Corps of Engineers Appendix B, including attachments
- Project Plans
- Compensatory Mitigation information
- Cross-reference Abutters and Mailing Addresses
- Tax Map, with project located
- Photographs
- USGS map, with project located
- NHB DataCheck response letter
- Avoidance and Minimization document

www.des.nh.gov

29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095

NHDES Main Line: (603) 271-3503 • Subsurface Fax: (603) 271-6683 • Wetlands Fax: (603) 271-6588

TDD Access: Relay NH 1 (800) 735-2964

- Attachment A
- Functional Assessment
- NHDES' GIS screening of your application reveals that your project is located within a designated river corridor. Pursuant to RSA 482-A:3, (d)(2), you are required to provide written notice of the proposed project to the local river management advisory committee (LAC). Please complete number 7b, Designated River, on your application.

If you have an agent, please work with them to submit the missing components of your application package. The applicant is expected to provide copies of missing or modified elements of the application package to the municipal clerk and others, in accordance with applicable statutes and regulations. If the missing component(s) of your application package is/are not received within 60 days of this notice, your application will be denied in accordance with RSA 482-A:3, XIV(a)(1).

If you have any questions, please contact me directly at (603) 271-2929.

Sincerely,



Mary Ann Tilton
Assistant Administrator
Land Resources Management, Water Division

cc: Bedford Municipal Clerk/Conservation Commission
Agent
Property Owner
LAC

ec: NHDES Rivers Program