



# ASBESTOS DISPOSAL SITE REPORTING FORM



## Env-Sw 2100 Management and Control of Asbestos Disposal Sites Not Operated After July 10, 1981

This reporting form can be used for both Minor and Major project reports. The purpose of the form is to ensure that the minimum amount of facility reporting and recordkeeping is maintained, or provided to the DES, subsequent to completion of work. Recordkeeping and reporting must be in accordance with New Hampshire Code of Administrative Rules Env-Sw 2100 *Management and Control of Asbestos Disposal Sites Not Operated After July 10, 1981*. Additional recordkeeping and reporting may be required as stipulated in a DES work plan approval letter. This form is to be used in conjunction with all other applicable federal, state and local reporting requirements for completion of all aspects of the work.

DES Site # \_\_\_\_\_ Date of DES Work Plan Approval: \_\_\_\_\_

Site Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Property Owners Name and Mailing Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date Work Started: \_\_\_\_\_

Date Work Completed: \_\_\_\_\_

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**Clearance Determination** (Check all that apply)

**A Clearance Determination cannot be provided at this time** (If this box is checked then complete Sections 2a, 2b, 2c & 2d below with a description of future work needed to issue a Clearance Determination.)

(OR)

**A Clearance Determination is provided since the following conditions are met:**

All asbestos waste and asbestos contaminated equipment, supplies or other materials have been removed from this site, and Activity and Use Restrictions are not required.

(or)

All remaining asbestos waste at this site has been covered in accordance with Env-Sw 2104.03, and the site is subject to Activity and Use Restrictions per Env-Sw 2104.04. (If this box is checked then complete Sections 2d & 2e below with a description of required inspection/maintenance work to ensure asbestos waste remains buried.)

### Certification

I \_\_\_\_\_ certify that the work was completed in compliance with New Hampshire Code of Administrative Rules Env-Sw 2100 "Management and Control of Asbestos Disposal Sites Not Operated After July 10, 1981" and the conditions of DES' approved work plan. I also certify that the information provided herein is correct and complete and I have submitted a copy of this report to the property owner for their records.

My Licensed Contractor # is: \_\_\_\_\_ (or) My Certified Worker # is: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Owner needs to complete yearly inspection & maintenance of cover:

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Other recommendations:

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**4. Attachments** Depending on the type of property, please attach the required items to this report. State or local rules, regulations or ordinances may require a professional engineer (P.E.) stamp for certain types of work. Consult with the appropriate local municipal departments and state agencies regarding P.E. stamping requirements.

**a. Residential Properties**

- Site Sketch A detailed sketch showing the approximate location of all property boundaries and distances to site features, the location and lateral dimensions of all asbestos waste including cover materials, and pertinent site features, including distances measured using tape ties from buildings or other permanent site features.
- Cross-Sectional Sketch A detailed sketch showing the finished cover system over the waste, the depth of the waste, thickness of cover materials, and the type of soil surrounding the waste.
- Waste Shipment and Disposal Records
- Post Excavation Confirmatory Soil Sampling Laboratory Reports The soil sample locations must be shown on the Site Sketch and Cross-Sectional Sketch.
- Work Zone and Perimeter Air Monitoring Laboratory Reports The air sampling locations must be shown on the Site Sketch.
- Photographs Showing the site prior to the work, work progress, typical waste encountered, and the condition of the final cover system or backfilled excavation. The location and orientation of where the pictures were taken must be identified on the Site Sketch.
- Copy of the "Chain of Title Notice Of Asbestos Waste" that was Posted at the County Registry The copy must bear the County Registry date, time, and book and page stamp. The posting is not necessary if all asbestos waste has been removed from the property.)

Other Comments: \_\_\_\_\_

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**Non-Residential Properties**

- Scaled Site Plan A scaled plan showing the approximate location of all property boundaries, the location and lateral dimensions of all asbestos waste including cover materials, and pertinent site features.
- Scaled As-Built Cross-Sectional Plan of The Cover System The as-built plan must show the finished cover system over the waste, the depth of the waste, and the type of soil surrounding the waste.
- Waste Shipment and Disposal Records
- Post Excavation Confirmatory Soil Sampling Laboratory Reports The soil sample locations must be shown on the Scaled Site Plan and Cross-Sectional Plan.
- Work Zone and Perimeter Air Monitoring Laboratory Reports The air sampling locations must be shown on the Scaled Site Plan.
- Photographs Showing the site prior to the work, work progress, typical waste encountered, and the condition of the final cover system or backfilled excavation. The location of where the pictures were taken must be identified on the Site Plan.
- Copy of the "Chain of Title Notice Of Asbestos Waste" that was Posted at the County Registry The copy must bear the County Registry date, time, and book and page stamp. This posting is not necessary if all asbestos waste has been removed from the property. For asbestos waste within the limits of a roadway right-of-way county registry is not required; however, documentation shall consist of submitting the Site Plan to the appropriate City/Town department and the NH DOT (for state roadways).

Other Comments: \_\_\_\_\_  
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**Send Report to:** (Note: Electronic submittal of reports is encouraged. For assistance call Brett Rand of the NHDES WMD Library at (603) 271-7378.)

New Hampshire Dept. of Environmental Services  
Waste Management Division  
29 Hazen Drive, P.O. Box 95  
Concord, NH 03302-0095  
Attn: Manager - Inactive Asbestos Disposal Sites