

<p>Dam Failure/Test <i>Notification Checklist</i></p>
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NH Dam # _____ NH Dam Name _____

Reporting Agency (Dispatch Service) _____

(This checklist to be filled out during any emergency condition notification and during testing of the EAP – refer to the Notification Flow Chart for contact responsibilities, see Section 1)

<i>Date:</i> _____	<i>Time:</i> _____	<i>Call Received from:</i> _____
<p>Check if: Actual Emergency _____</p> <p>Remember to use clear terms such as: “Evacuation MAY become necessary, if dam’s condition worsens” or “Evacuation should begin immediately”</p>		<p>EAP Test _____</p>

PARTY CONTACTED	TIME	PERSON CONTACTED

Dispatcher Name/Signature: _____

Submit completed checklist via email to damsafety@des.nh.gov, or mail to:

Emergency Action Plan Coordinator
New Hampshire Department of Environmental Services
Water Division, Dam Bureau, Operations & Maintenance Section
29 Hazen Drive
Concord, NH 03302-0095
(603) 271-3406